Pupil BYOD, iPAD and Technology Responsible Use Policy/Agreement

Please see Brighton College Dubai Policies and Guidelines

1. Policy Statement

At Brighton College Dubai, technology is used across the curriculum to support learning. Pupils are being educated to safely use current technology to enhance their learning and collaborate with others. This agreement applies to all technology used, both College and pupil owned that is used to access College resources.

2. Aims

- To explain how technology should be used by pupils in Brighton College Dubai
- To establish clear guidelines and procedures when pupils utilise technology equipment within the Brighton College Dubai network.

3. Access

Access to use College technology, such as devices or Wi-Fi is a privilege, not a right and that access requires responsibility. Staff may review files and communications stored to ensure that pupils are using technology responsibly. Persistent breaking of the Technology Responsible Use policy will result in a temporary or permanent ban on computer or Internet use.

3.1 Technical support

All pupils will be given the necessary help and guidance to access various technological devices and the internet. Maintenance and technical support of personal devices is the responsibility of the user.

3.2. Pupil Technology Agreement

All pupils throughout the College have access to a range of technology in various subject areas to support their learning. As a pupil in the school, I agree/understand that:

Network and Internet:
- The use of my device and the school WiFi is strictly for educational purposes only. I am not allowed to use personal applications or programs that are not directly related to supporting my learning.
- I may only use the school network to connect to the internet
- I am prohibited from downloading media files for my personal use
- I may not use Peer-To-Peer download and VPN apps

Applications:
- The apps installed on my device should be age appropriate
- I must have virus protection software on my device, and keep it up to date
- The IOS and all applications/programs are kept up to date
- I must maintain sufficient memory capacity on my device to enable its use for educational purposes

Care and Safety:
- I am responsible to supply my own device and for its safety and care
- Brighton College Dubai is not responsible to search for lost or stolen devices, nor is there any financial responsibility of Brighton College Dubai for damaged, lost or stolen personal computing devices.
- All device should be in an appropriate and protective case which allows for the easy carrying of the device. (For iPads, the protective case must fully cover both the back and front of the iPad. Magnetic covers that clip on and off are not appropriate.)
- That it is my family's choice to insure devices against loss or damage
- I must install and enable tracking software/apps such as 'Find my iPad' to support finding my device if it goes missing
- I must clearly label my devices and peripherals (on the case and the device where possible) both physically and electronically
- I maintain and ensure access codes are used to protect my device; and that I keep these confidential
- Brighton College Dubai is not responsible for restoring my device if I forget the access code, or it has become locked

Use of device camera:
- I must use good judgment when using their device camera.
- I will not use the camera to take illicit or inappropriate photographs or videos
- In line with UAE law, members of the Brighton College Community, I must not record or photograph any member of the school community without their prior consent
- Photos and videos should only be taken, once permission has been given by the teacher in charge of the class

General:
- I will bring my device and peripherals daily, fully charged
- I understand that all network activity is logged and monitored whilst I am connected to the College's network
- Devices should only be used for academic purposes. Playing of non-educational games should only be done under the supervision of a member of staff, e.g. during a CCA
- If I use my device for such non-academic activities, without permission, it may be restricted for that day
- Any inappropriate use of my device or failure to follow instructions may result in the confiscation of my device. (All cases will be dealt with independently and, where appropriate, the Brighton College Dubai Behaviour Policy will be followed)

Recommendations
- It would be helpful to purchase a set of headphones/ear-pods for occasions when I need to watch video tutorials or make a recording as part of a lesson.
- I should use a background picture of myself on the login / pass code screen, with my name visible to aid with the identification of the device's owner if it is mislaid

Please sign the agreement form: [Agreement Form](#)

Once you have filled out the online agreement form, no further action is required.

6. Monitoring and Review

- This policy is to be reviewed and checked annually by the Head Master.

7. Approved by

Head Master on behalf of the College:

Simon Crane, Head Master

Chair on behalf of the Governors:

Craig Lamshed, Board Member

Change History Record

Version No.	Description of Change	Owner	Date of Issue
1.0	Updated for new term	Head of Computing	25th August 2021
2.0	Updated for new term	Joe Donaghey	21st August 2022
3.0	Reviewed and updated, digital signature added	Adam Stenning	1st September 2023

Brighton College Dubai Policies and Guidelines

Policy Statement

Brighton College Dubai policies have been developed by the College Leadership Team (CLT) with input and guidance from the Brighton College network, including Brighton College UK.

Policies reflect current best practice.

At the time of writing, policies aligned with the following:

- KHDA Guidance and Guidelines for Private Schools
- MOE United Arab Emirates School Inspection Framework
- DSIB School Inspection Supplement
- The College's Academic Plan written for KHDA approval
- Standards for British Schools Overseas (DfE)
- COBIS Accreditation and Compliance
- Bloom Education and Bloom Holding policies where applicable

Should any regulations change or develop further, the policies will be reviewed to ensure continued alignment.

Policy Structure

Policies will show the date of writing and reviews on them. Version control will also be in place. Should there be an error or inaccurate fact in any policy, a CLT member should be notified.

Policy Development

Policies will continue to be developed as strategic priorities are set.